



THE CITY OF WINNIPEG
FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

APPLICATION FOR ACCESS

Applicant Information

Last Name: _____ First Name: _____

Address: _____

_____ Postal Code: _____

Daytime Telephone Number: _____ Fax Number: _____

What Information Are You Requesting? Please check one (✓)

My own personal information: _____

Personal information for another person

General information: _____

(attach Proof of Authority): _____

I wish to obtain access to the following records:

Applicant's Signature: _____

Submit completed requests to: City Clerk's Department
Council Building, 510 Main Street
Winnipeg, Manitoba R3B 1B9
Attention: City Clerk

Fax: 204-947-3452

FOR PUBLIC BODY USE ONLY

Date Received: _____

File No.: _____



THE CITY OF WINNIPEG
FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

APPLICATION INSTRUCTIONS

Please

- Make only one request on each application form.
- Describe the records or information to which you want access in as much detail as possible.
- Keep a copy for your records.
- Send or take this form to the Access and Privacy Coordinator.
 - Address: City Clerk's Department
Council Building, 510 Main Street
Winnipeg, Manitoba R3B 1B9
Attention: City Clerk
 - Fax: 204-947-3452
- You may be asked to pay certain costs as prescribed in the *Act*, before gaining access to the requested records.
- If the public body does not respond within 30 days of receipt of this application, or if the public body extends the 30-day time period under subsection 15(1) of the *Act*, you may file a complaint with the Office of the Ombudsman.

Personal information collected on this form is protected by
The Freedom of Information and Protection of Privacy Act
and will be used only to respond to this request.

Inquiries about the use and protection of this personal information should be directed to the
Access and Privacy Coordinator.