



Application for Vacant Building Occupancy Certificate

Date \_\_\_\_\_ 20 \_\_\_\_

Applicant \_\_\_\_\_
(Owner/ Property Manager)

Address of Vacant Building \_\_\_\_\_

Owners Mailing Address \_\_\_\_\_

Telephone Number(s): (Home) \_\_\_\_\_ (Work/Cell) \_\_\_\_\_ (Fax) \_\_\_\_\_

Email: \_\_\_\_\_

I, the applicant identified above, hereby apply for a Occupancy Certificate for the Vacant Building identified above.

As the owner/or Property Manager of the Vacant Building/Property I understand this is only an application to initiate an inspection of the vacant building and that I will allow a By-law Enforcement Officer to conduct an inspection of the Building(s) and if ordered, I will take the necessary actions to bring the property into compliance prior to allowing the building to be reoccupied by any person or company..

\_\_\_\_\_  
SIGNATURE OF APPLICANT