



523-2020 ADDENDUM 2

MILLENNIUM LIBRARY PARKADE PARKING ACCESS REVENUE CONTROL SYSTEM (PARCS) & CARD ACCESS SECURITY SYSTEM

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: December 8, 2020
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Revise: B15.6(a) to read: An implementation plan, including how a new PARCs system will be implemented to minimize interruption of services provided at the Millennium Library Parkade, with a preference to no interruption of services;

PART D – SUPPLEMENTAL CONDITIONS

Revise: D2.1.1 to read: The Millennium Library Parkade is comprised of 477 parking stalls over 2 levels (P1, 215 stalls, and P2, 262 stalls) for a total of approximately 170,000 square feet. There is a vehicle entrance and exit from Smith Street and a vehicle entrance and exit from Donald Street. There are 4 stairwell entrances and 2 elevators allowing for access to and from the parkade levels. Vehicle entrances have vehicle detection pads to automatically open the overhead entrance doors. The entry stations have available spitter tickets for transient parkers, RFID readers for permit holders, as well as the gate arm to allow vehicle entry. Entry stations and gate arms are located inside the overhead entrance doors within the heated parkade. Vehicle entry ramps have stall counter signs to identify how many stalls remain open within the parkade. Parkade staff have the ability to reset the stall counts.

Revise D3.2(c) to read: Integration of the new PARC system with the existing stall count sign, with exception of the accessible stall count sign. The accessible stall count sign is currently updated manually, a practice which will continue with the new PARC system, as such the accessible stall count sign will not be required to be integrated into the new PARCs system.

Clarification of D3.2(d): The Card Access Security system does not include the replacement of or integration into the existing closed-circuit television (CCTV) cameras in place at the parkade.

PART E – SPECIFICATIONS

Revise: E3.1(c)(i) to read: RFID readers and Spitter ticket readers at each of the four (4) stairwell access points identified on diagrams P1 and P2. Intercom to contact booth attendant required at the Graham street level door with remote door access control from the booth attendant's phone, so that the booth attendant can open the door remotely from the booth; and

- Revise: E3.1(c)(ii) to read: RFID readers and Spitter ticket readers and intercoms, required at secured access adjacent to the two (2) elevators access points on diagrams P1 and P2. Intercoms to contact the booth attendant at the elevator access points with remote door access control from the booth attendant's phone, so that the booth attendant can open the door remotely from the booth.
- Clarification of E3.3.1(k): Shared Access Cards in our current system means two (2) separate customers who share one (1) permit, but are issued two (2) separate Access Cards for their use in the parkade with their two (2) separate vehicles. If one of the Shared Access Cards is set to the status of IN, then the corresponding Shared Access Card is set to the status of OUT.
- Revise: E3.3.1(o) to read: Integrate with the existing stall counter, which uses SignControl from ExpressVMS version 1.0.0.0, to track cars in and out and display available stall count of the parkade, with the ability to reset counts and revise maximum capacity of the parkade;
- Revise: E3.4(e) to read: Track all access point entries into the parkade, including the remote entry via booth attendant phone.
- Revise: E4.1 to read: Prior to installation, the proponent shall provide details regarding what measures will be taken during the installation of a new PARCs system to minimize interruptions to services provided at the Millennium Library Parkade. The Contractor shall also provide detailed end of contract transition plans. These implementation and transition plans will be required to be signed off by the City of Winnipeg.
- Revise: E4.5.6 to read: The City shall install temporary signage and marketing and communication material that can be used to inform parking customers of any parking disruptions before and during the installation of the new systems.
- Add: E4.5.7 The Contractor shall provide permanent signage at all parkade exits and access points to advise patrons of the need to have their Spitter Tickets or Access Cards in order to regain entry into the parkade. Signage shall be consistent with existing signage found in the parkade, as shown in diagram P3, and in accordance with City of Winnipeg Universal Design Standards (https://winnipeg.ca/ppd/Documents/CityPlanning/UniversalDesign/Access_Design_Standards.pdf) with the final wording, layout and City of Winnipeg logo as approved by the contract administrator. Signage shall be clear and easy to understand, made of a rugged material, and mounted in locations approved by the Contract Administrator. At a minimum, the signage for the parkade, shall include:
- Add: E4.5.7(a) Signage to be installed at or near the four (4) stairwells, marked as SW, SE, Central, and Graham Stairwells in diagrams P1 and P2 to be visible to patrons as they use a stairwell or elevator to exit the parkade. Additional same signs to be installed at the top of each stairwell, to remind patrons to have their Spitter Ticket/Access Card before leaving the stairwell. For the Graham stairwell, please note, signage shall be located at the elevator area door marked '*Card Access & Intercom for interior into parkade*' on P1 and P2:
- For Return Access to Parkade:
Daily Parkers
Take the Ticket you Received at Entry
Monthly Parkers
Take your Parkade Access Card
- Add: E4.5.7(b) Signage to be installed at or near the three (3) stairwells marked as SW, SE, and Central in diagrams P1 and P2 to be visible to patrons as they approach the exterior of the door to access the stairwell. In addition to wording, signs shall include a visual and instructions on how to swipe ticket with magnetic stripe, if applicable.
- For Access to Stairwell:
Daily Parkers
Swipe Ticket Received at Entry
Monthly Parkers
Swipe Parkade Access Card

If you require assistance, please use the intercom located at the Graham Ave door

Add: E4.5.7(c)

Signage to be installed at or near the stairwell marked as Graham stairwell in diagrams P1 to be visible to patrons as they approach the exterior of the door to access the stairwell. Additional same sign to be located at secured access doors adjacent to the two (2) elevators access points on diagrams P1 and P2 into the parkade. In addition to wording, signs shall include a visual and instructions on how to swipe ticket with magnetic stripe, if applicable.

For Access to Stairwell:

Daily Parkers

Swipe Ticket Received at Entry

Monthly Parkers

Swipe Parkade Access Card

If you require assistance, please use the intercom