



THE CITY OF WINNIPEG

BID OPPORTUNITY

BID OPPORTUNITY NO. 130-2008

HESPELER, MILDRED AND AVACO SNOWDON PARKS PLAY EQUIPMENT

TABLE OF CONTENTS

PART A - BID SUBMISSION

Form A: Bid	1
Form B: Prices	3

PART B - BIDDING PROCEDURES

B1. Contract Title	1
B2. Submission Deadline	1
B3. Site Investigation	1
B4. Enquiries	1
B5. Addenda	1
B6. Substitutes	2
B7. Bid Components	2
B8. Bid	3
B9. Prices	4
B10. Design Drawings	4
B11. Component Description	4
B12. Qualification	4
B13. Opening of Bids and Release of Information	5
B14. Irrevocable Bid	5
B15. Withdrawal of Bids	5
B16. Evaluation of Bids	6
B17. Award of Contract	7

PART C - GENERAL CONDITIONS

C0. General Conditions	1
------------------------	---

PART D - SUPPLEMENTAL CONDITIONS

General

D1. General Conditions	1
D2. Scope of Work	1
D3. Contract Administrator	1
D4. Contractor's Supervisor	1
D5. Notices	1

Submissions

D6. Authority to Carry on Business	2
D7. Safe Work Plan	2
D8. Insurance	2
D9. Subcontractor List	2
D10. Detailed Work Schedule	3

Schedule of Work

D11. Commencement	3
D12. Substantial Performance	3
D13. Total Performance	4
D14. Liquidated Damages	4
D15. Existing Services and Utilities	4
D16. Access To Site	4
D17. Damage to Existing Structures, Trees and Property	4

Control of Work

D18. Job Meetings	5
D19. Prime Contractor – The Workplace Safety and Health Act (Manitoba)	5

Measurement and Payment

D20. Payment	5
--------------	---

Warranty

D21. Warranty	6
D22. Site Restoration	6
Form J: Subcontractor List	7

PART E - SPECIFICATIONS

General

E1. Applicable Specifications and Drawings	1
--	---

Play Equipment

E2. General Comments	1
E3. Playstructures	2
E4. Independent Components	4
E5. Foundations	5
E6. Maintenance Kits	6

Site Development

E7. Protective Surfacing	6
--------------------------	---

PART B - BIDDING PROCEDURES

B1. CONTRACT TITLE

B1.1 HESPELER, MILDRED AND AVACO SNOWDON PARKS PLAY EQUIPMENT

B2. SUBMISSION DEADLINE

B2.1 The Submission Deadline is 12:00 noon Winnipeg time, February 27, 2008.

B2.2 Bids determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

B3. SITE INVESTIGATION

B3.1 Further to C3.1, the Bidder may view the Site without making an appointment.

B4. ENQUIRIES

B4.1 All enquiries shall be directed to the Contract Administrator identified in D3.1.

B4.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall notify the Contract Administrator of the error, discrepancy or omission, or request a clarification as to the meaning or intent of the provision at least five (5) Business Days prior to the Submission Deadline.

B4.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B4.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B4.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B4 unless that response or interpretation is provided by the Contract Administrator in writing.

B5. ADDENDA

B5.1 The Contract Administrator may, at any time prior to the Submission Deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B5.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B5.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B5.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet site for addenda regularly and shortly before the Submission Deadline, as may be amended by addendum.

B5.2.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

B6. SUBSTITUTES

- B6.1 The Work is based on the Plant, Materials and methods specified in the Bid Opportunity.
- B6.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B6.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least five (5) Business Days prior to the Submission Deadline.
- B6.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the Plant, Material or method as either an approved equal or alternative;
 - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
 - (c) identify any anticipated cost or time savings that may be associated with the substitute;
 - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance;
 - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance.
- B6.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B6.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B6.6.4 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B6.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B6.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative may base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B16.
- B6.9 No later claim by the Contractor for an addition to the Total Bid Price because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

B7. BID COMPONENTS

- B7.1 The Bid shall consist of the following components:
- (a) Form A: Bid;
 - (b) Form B: Prices;
 - (c) Design Drawings (plan, perspective, and other submissions to illustrate the design intent);
 - (d) Component Description and/or graphic or catalogue reference.

- B7.2 Further to B7.1, the Bidder should include the written correspondence from the Contract Administrator approving a substitute in accordance with B6.
- B7.3 All components of the Bid shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely, to constitute a responsive Bid.
- B7.4 The Bid shall be submitted enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address.
- B7.4.1 Samples or other components of the Bid which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid.
- B7.5 Bidders are advised not to include any information/literature except as requested in accordance with B7.1.
- B7.6 Bidders are advised that inclusion of terms and conditions inconsistent with the Bid Opportunity document, including the General Conditions, may result in the Bid being determined to be non-responsive.
- B7.7 Bids submitted by facsimile transmission (fax) or internet electronic mail (e-mail) will not be accepted.
- B7.8 Bids shall be submitted to:
The City of Winnipeg
Corporate Finance Department
Materials Management Branch
185 King Street, Main Floor
Winnipeg MB R3B 1J1
- B8. BID**
- B8.1 The Bidder shall complete Form A: Bid, making all required entries.
- B8.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:
(a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
(b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
(c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
(d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.
- B8.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B8.2.
- B8.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.
- B8.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:
(a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;
(b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
(c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers;
(d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B8.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.

B8.4.2 All signatures should be witnessed, except where a corporate seal has been affixed.

B8.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid and the Contract, when awarded, shall be both joint and several.

B9. PRICES

B9.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B9.1.1 Notwithstanding C12.2.3(c), prices on Form B: Prices shall include the Manitoba Retail Sales Tax (MRST, also known as PST), but exclude GST.

B9.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B9.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

B10. DESIGN DRAWINGS

B10.1 The Bidder shall submit drawings, which illustrate the proposed design and play equipment, such as plan, perspective, and any other submissions to illustrate the design intent. Additional drawings may be requested prior to award for more detailed evaluation.

B11. COMPONENT DESCRIPTION

B11.1 The Bidder shall submit component description and / or graphic or catalogue reference outlining specifications of play equipment components.

B12. QUALIFICATION

B12.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba; and
- (b) be financially capable of carrying out the terms of the Contract; and
- (c) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract.

B12.2 The Bidder and any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:

- (a) be responsible and not be suspended, debarred or in default of any obligations to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>).

B12.3 The Bidder and/or any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:

- (a) have successfully carried out work similar in nature, scope and value to the Work; and
- (b) be fully capable of performing the Work required to be in strict accordance with the terms and provisions of the Contract; and

- (c) have a written workplace safety and health program if required pursuant to The Workplace Safety and Health Act (Manitoba);

B12.4 The Bidder shall submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

B12.5 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

B13. OPENING OF BIDS AND RELEASE OF INFORMATION

B13.1 Bids will be opened publicly, after the Submission Deadline has elapsed, in the office of the Corporate Finance Department, Materials Management Branch, or in such other office as may be designated by the Manager of Materials.

B13.1.2 Bidders or their representatives may attend.

B13.2 Following the submission deadline, the names of the Bidders and their Total Bid Prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B13.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B13.4 The Bidder is advised that any information contained in any Bid may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

B14. IRREVOCABLE BID

B14.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.

B14.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

B15. WITHDRAWAL OF BIDS

B15.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.

B15.1.1 Notwithstanding C23.3, the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.

B15.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.

B15.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials will:

- (a) retain the Bid until after the Submission Deadline has elapsed;
- (b) open the Bid to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and

- (c) if the notice has been given by any one of the persons specified in B15.1.3(b), declare the Bid withdrawn.

B15.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B14.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

B16. EVALUATION OF BIDS

B16.1 Award of the Contract shall be based on the following bid evaluation criteria:

- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
- (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B12 (pass/fail);
- (c) Total Bid Price (15 Points) pursuant to B16.4.3;
- (d) Design / Submission (85 points) pursuant to B16.6;
- (e) economic analysis of any approved alternative pursuant to B6.

B16.2 Further to B16.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements or minor informalities or irregularities, if the interests of the City so require.

B16.3 Further to B16.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid or in other information required to be submitted, that he is responsible and qualified.

B16.4 Further to B16.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.

B16.4.1 If there is any discrepancy between the Total Bid Price written in figures, the Total Bid Price written in words and the sum of the quantities multiplied by the unit prices for each item, the sum of the quantities multiplied by the unit prices for each item shall take precedence.

B16.4.2 Further to B16.1(c) the Award Authority may reject a Bid as being non-responsive if it exceeds the budget as shown on Form B: Prices.

B16.4.3 The Total Bid Price shall be evaluated with a weighting of 15 points out of a total of 100 possible points. As such, the lowest Bidder shall receive the full 15 points, and the second lowest Bidder and subsequent Bidders shall be pro-rated accordingly.

B16.5 This Contract maybe awarded as a whole (Alternative 1) or separately by section (Alternative 2) as identified on Form B: Prices.

B16.5.1 Notwithstanding B9.1, the Bidder may, but is not required to, bid on both alternatives, or on any one section or mote sections in Alternative 2

B16.5.2 The City shall not be obligated to award any section to the responsible Bidder submitting the Bid with the highest points based on evaluation criteria for that section and shall have the right to choose the alternative which is in its best interests. If the Bidder has not bid on both alternatives or on all sections in Alternative 2, he shall have no claim against the City if his partial Bid is rejected in favour of an award of the Contract on the basis of an alternative or section upon which he has not bid

B16.6 Further to B16.1(d), Design / Submission shall be evaluated with a weighting of 85 points out of a total of 100 possible points. Design / Submission will be evaluated considering the Bidder's Bid Submission and any other information required.

B16.6.1 The Design shall be evaluated on the following criteria:

- (a) compliance with CSA Standards (pass/fail);

- (b) play value (maximum 45 points)
 - (i) 10 points - Variety of activities provided;
 - (ii) 5 points - Variety of access points & egress points;
 - (iii) 10 points - Provides opportunities for social / interpersonal interaction and cooperative play as well as the selection and inclusion of independent play items;
 - (iv) 10 points - Provides for fine and gross motor and sensory development;
 - (v) 5 points – Selection of Play Panels;
 - (vi) 5 points - Uniqueness of components as compared to similar playgrounds components within walking distance (400m) of the park (Bidders are to note that Immanuel Christian School lies within 400m of the park);
- (c) Designed for inclusive play using Universal Design principles (Hespeler Park only) – (maximum 15 points)
 - (i) Complies with section 4.5.4 of the City of Winnipeg Accessibility Design Standards (www.winnipeg.ca/ppd/pdf_files/Access_Design_Standards.pdf) (pass/fail);
 - (ii) 5 points - Layout of the play area for integration of the wheelchair accessible components to promote inclusive play;
 - (iii) 5 points -- Layout of the play area and inclusion of components that promote inclusive play for people with visual impairment.
 - (iv) 5 points – Nature and quality of the accessible play events associated with the senior structure
- (d) Layout/circulation (maximum 20 points)
 - (i) 5 points - Efficient use of space within and between play elements;
 - (ii) 5 points - Flow and relationship between play area activities;
 - (iii) 2 points - Layout / orientation of components on site and in relation to park entrances;
 - (iv) 3 points - slide orientation (metal facing north);
 - (v) 2 points – optimize visual access into and within the play are for security purposes;
 - (vi) 3 points – Quality of, relationship between, and integration of independent components into the playground
- (e) Durability (maximum 5 points)
 - (i) Use of durable / tamper-resistant materials, low maintenance finishes and connector systems, and ease of repair / replacement of the products used in the playground area.

B16.7 Further to B16.6.1(a), if Contractor states play equipment components are compliant with CSA Standards which are not, liquidated damages shall be charged as per **D14.3** should this result in additional design and/or meeting time on the part of the Contract Administrator.

B17. AWARD OF CONTRACT

B17.1 The City will give notice of the award of the Contract or will give notice that no award will be made.

B17.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.

B17.2.1 Without limiting the generality of B17.2, the City will have no obligation to award a Contract where:

- (a) the prices exceed the available City funds for the Work;
- (b) the prices are materially in excess of the prices received for similar work in the past;
- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

- B17.3 Subject to B17.2, where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the responsive Bid having the highest points based on evaluation criteria for Alternative 1 or each section in Alternative 2.
- B17.3.1 Following the award of contract, a Bidder will be provided with information related to the evaluation of his Bid upon written request to the Contract Administrator.
- B17.4 Notwithstanding C4, the City will issue a Purchase Order to the successful Bidder in lieu of the execution of a Contract.
- B17.5 The Contract, as defined in C1.1, in its entirety shall be deemed to be incorporated in and to form a part of the Purchase Order notwithstanding that it is not necessarily attached to or accompany said Purchase Order.

PART C - GENERAL CONDITIONS

C0. GENERAL CONDITIONS

- C0.1 The *General Conditions for Construction* (Revision 2006 12 15) are applicable to the Work of the Contract.
- C0.1.1 The *General Conditions for Construction* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- C0.2 A reference in the Bid Opportunity to a section, clause or subclause with the prefix “**C**” designates a section, clause or subclause in the *General Conditions for Construction*.

PART D - SUPPLEMENTAL CONDITIONS

GENERAL

D1. GENERAL CONDITIONS

D1.1 In addition to the *General Conditions for Construction*, these Supplemental Conditions are applicable to the Work of the Contract.

D2. SCOPE OF WORK

- (a) The Work to be done under the Contract shall consist of:
- (i) Supply and installing the new play equipment within timber edging by others;
 - (ii) Supply and installing the new wood fibre surfacing;

D3. CONTRACT ADMINISTRATOR

D3.1 The Contract Administrator is Dean Spearman Landscape Architect , represented by:

Dean Spearman
83 Lafayette Bay, Winnipeg, Manitoba R3T 3J9
Telephone No. (204) 261-4137
Facsimile No. (204) 261-4137

D4. CONTRACTOR'S SUPERVISOR

D4.1 At the pre-construction meeting, the Contractor shall identify his designated supervisor and any additional personnel representing the Contractor and their respective roles and responsibilities for the Work. The designated supervisor shall remain on Site at all times during the Work and shall be authorized by the Contractor to make legally binding decisions on behalf of the Contractor.

D5. NOTICES

- D5.1 Except as provided for in C23.2.2, all notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications to the Contractor shall be sent to the address or facsimile number identified by the Contractor in Paragraph 2 of Form A: Bid.
- D5.2 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in D5.3, D5.4 or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator at the address or facsimile number identified in D3.1.
- D5.3 All notices of appeal to the Chief Administrative Officer shall be sent to the following address or facsimile number:
- The City of Winnipeg
Chief Administrative Officer Secretariat
Attn: Chief Administrative Officer
Administration Building, 3rd Floor
510 Main Street
Winnipeg MB R3B 1B9
Facsimile No.: (204) 949-1174
- D5.4 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following address or facsimile number:
- The City of Winnipeg
Corporate Services Department

Legal Services Division
Attn: City Solicitor
185 King Street, 3rd Floor
Winnipeg MB R3B 1J1
Facsimile No.: (204) 947-9155

SUBMISSIONS

D6. AUTHORITY TO CARRY ON BUSINESS

D6.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

D7. SAFE WORK PLAN

D7.1 The Contractor shall provide the Contract Administrator with a Safe Work Plan at least five (5) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in C4.1 for the return of the executed Contract.

D7.2 The Safe Work Plan should be prepared and submitted in the format shown in the City's template which is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

D8. INSURANCE

D8.1 The Contractor shall provide and maintain the following insurance coverage:

- (a) commercial general liability insurance, in the amount of at least two million dollars (\$2,000,000.00) inclusive, with The City of Winnipeg and Dean Spearman Landscape Architect added as an additional insured, with a cross-liability clause, such liability policy to also contain contractual liability, unlicensed motor vehicle liability, non-owned automobile liability and products and completed operations, to remain in place at all times during the performance of the Work and throughout the warranty period;
- (b) automobile liability insurance for owned automobiles used for or in connection with the Work in the amount of at least two million dollars (\$2,000,000.00) at all times during the performance of the Work and until the date of Total Performance;

D8.2 Deductibles shall be borne by the Contractor.

D8.3 The Contractor shall provide the Contract Administrator with a certificate(s) of insurance, in a form satisfactory to the City Solicitor, at least two (2) Business Days prior to the commencement of any Work but in no event later than seven (7) Calendar Days from notification of the award of Contract by Purchase Order.

D8.4 The Contractor shall not cancel, materially alter, or cause each policy to lapse without providing at least fifteen (15) Calendar Days prior written notice to the Contract Administrator.

D9. SUBCONTRACTOR LIST

D9.1 The Contractor shall provide the Contract Administrator with a complete list of the Subcontractors whom the Contractor proposes to engage (Form J: Subcontractor List) at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than seven (7) Calendar Days from notification of the award of Contract.

D10. DETAILED WORK SCHEDULE

- D10.1 The Contractor shall provide the Contract Administrator with a detailed work schedule at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in C4.1 for the return of the executed Contract.
- D10.2 The detailed work schedule shall consist of the following dates:
- (a) start date;
 - (b) excavation of holes for play equipment posts;
 - (c) arrival of play equipment to Site;
 - (d) concrete pouring for posts;
 - (e) expected completion.
- D10.3 Other milestone dates appropriate to this project should also be included to make the Contract Administrator aware of them.

SCHEDULE OF WORK

D11. COMMENCEMENT

- D11.1 The Contractor shall not commence any Work until he is in receipt of a Purchase Order from the Award Authority authorizing the commencement of the Work.
- D11.2 The Contractor shall not commence any Work on the Site until:
- (a) the Contract Administrator has confirmed receipt and approval of:
 - (i) evidence of authority to carry on business specified in D6;
 - (ii) evidence of the workers compensation coverage specified in C6.15;
 - (iii) the Safe Work Plan specified in D7;
 - (iv) evidence of the insurance specified in D8; and
 - (v) the Subcontractor list specified in D9.
 - (b) the Contractor has attended a pre-construction meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a pre-construction meeting.
 - (c) the Contractor has provided a written schedule of work outlining dates and duties to be performed.
- D11.3 The Contractor shall commence the Work on the Site within seven (7) Working Days of receipt of the Purchase Order.

D12. SUBSTANTIAL PERFORMANCE

- D12.1 The Contractor shall achieve Substantial Performance within twenty (20) consecutive Working Days of the commencement of the Work as specified in D11.
- D12.2 When the Contractor considers the Work to be substantially performed, the Contractor shall arrange, attend and assist in the inspection of the Work with the Contract Administrator for purposes of verifying Substantial Performance. Any defects or deficiencies in the Work noted during that inspection shall be remedied by the Contractor at the earliest possible instance and the Contract Administrator notified so that the Work can be reinspected.
- D12.3 The date on which the Work has been certified by the Contract Administrator as being substantially performed to the requirements of the Contract through the issue of a certificate of Substantial Performance is the date on which Substantial Performance has been achieved.

D13. TOTAL PERFORMANCE

- D13.1 The Contractor shall achieve Total Performance within twenty five (25) consecutive Working Days of the commencement of the Work as specified in D11.
- D13.2 When the Contractor or the Contract Administrator considers the Work to be totally performed, the Contractor shall arrange, attend and assist in the inspection of the Work with the Contract Administrator for purposes of verifying Total Performance. Any defects or deficiencies in the Work noted during that inspection shall be remedied by the Contractor at the earliest possible instance and the Contract Administrator notified so that the Work can be reinspected.
- D13.3 The date on which the Work has been certified by the Contract Administrator as being totally performed to the requirements of the Contract through the issue of a certificate of Total Performance is the date on which Total Performance has been achieved.

D14. LIQUIDATED DAMAGES

- D14.1 If the Contractor fails to achieve Total Performance in accordance with the Contract by the day fixed herein for Total Performance, the Contractor shall pay the City of Winnipeg five hundred dollars (\$500.00) per Working Day for each and every Working Day following the day fixed herein for Total Performance during which such failure continues.
- D14.2 The amount specified for liquidated damages in D14.1 is based on a genuine pre-estimate of the City's damages in the event that the Contractor does not achieve Total Performance by the day fixed herein for same.
- D14.3 If the Contractor misrepresents the CSA compliance of play equipment being installed and this results in additional design and/or meeting time on the part of the Contract Administrator, the Contractor shall pay the City five hundred dollars (\$500) per Working Day for each and every Working Day during which such additional work continues.
- D14.4 The amount specified for liquidated damages in D14.3 is based on a genuine pre-estimate of the City's damages in the event that the Contractor causes such additional work.
- D14.5 The City may reduce any payment to the Contractor by the amount of any liquidated damages assessed.

D15. EXISTING SERVICES AND UTILITIES

- D15.1 No responsibility will be assumed by the City for correctness or completeness of the Drawings, when provided, with respect to the existing utilities, pipes or other objects either underground or on the surface; the City shall not be liable for the incorrectness and inadequacy thereof. It shall be the responsibility of the Contractor to determine the location of all such utilities, pipes and other objects and to make good any damage done to them.

D16. ACCESS TO SITE

- D16.1 Access to the Site as required by the Contractor shall be provided and maintained by the Contractor at his own expense and approved by the Contract Administrator.
- D16.2 The Contractor's operations shall be limited to the minimum area necessary for undertaking the Work and he shall be responsible for all damage resulting from his Work on private property.

D17. DAMAGE TO EXISTING STRUCTURES, TREES AND PROPERTY

- D17.1 All necessary precautions shall be exercised by the Contractor so as not to remove, disturb, or damage any existing trees, shrubs, sod, pavements, streets, roads, boulevards, poles, hydrants, water pipes, gas pipes, electrical wires, cables, conduits, sewers or other existing facilities and equipment at the Site of the Work. For all damage incurred in the performance of the Work (either directly or indirectly), the Contractor shall either replace and repair such damage, whichever may be deemed necessary in the

opinion of, and acceptable to the Contract Administrator, and the cost of which shall be borne entirely by the Contractor. The Contractor shall also indemnify and save harmless the City from all claims made directly or indirectly against it in respect to any such damage.

- D17.2 The Contractor shall take the following precautionary steps to prevent damage from construction activities to existing park trees within the limits of the construction area.
- D17.3 The Contractor shall not stockpile materials and soil or park vehicles and equipment within 2 metres of trees.
- D17.4 Trees identified to be at risk by the Contract Administrator are to be strapped with 25x100x2400 wood planks, or suitable protected as approved by the Contract Administrator.
- D17.5 Excavation shall be performed in a manner that minimizes damage to the existing root systems. Where possible, excavation shall be carried out such that the edge of the excavation shall be a minimum of 1.5 times the diameter (measured in inches), with the outcome read in feet, from the closest edge of the trunk. Where roots must be cut to facilitate excavation, they shall be pruned neatly at the face of excavation.
- D17.6 Operation of equipment within the drip line of the trees shall be kept to a minimum required to perform the Work required. Equipment shall not be parked, repaired, refuelled; construction materials shall not be stored, and earth materials shall not be stockpiled within the drip lines of trees. The drip line of a tree shall be considered to be the ground surface directly beneath the tips of its outermost branches. The Contractor shall ensure that the operations do not cause flooding or sediment deposition on areas where trees are located.
- D17.6.1 All damage to existing trees caused by the Contractor's activities shall be repaired to the requirements and satisfaction of the Contract Administrator and the City Forester or his/her designate.
- D17.7 No separate measurement or payment will be made for the protection of trees.

CONTROL OF WORK

D18. JOB MEETINGS

- D18.1 Regular weekly job meetings will be held at the Site. These meetings shall be attended by a minimum of one representative of the Contract Administrator, one representative of the City and one representative of the Contractor. Each representative shall be a responsible person capable of making a binding decision on behalf of the Contract Administrator, the City and the Contractor respectively on any matter discussed at the meeting including the Work schedule and the need to make any revisions to the Work schedule. The progress of the Work will be reviewed at each of these meetings.
- D18.2 The Contract Administrator reserves the right to cancel any job meeting or call additional job meetings whenever he deems it necessary.

D19. PRIME CONTRACTOR – THE WORKPLACE SAFETY AND HEALTH ACT (MANITOBA)

- D19.1 Further to C6.24, the Contractor shall be the Prime Contractor and shall serve as, and have the duties of the Prime Contractor in accordance with The Workplace Safety and Health Act (Manitoba).

MEASUREMENT AND PAYMENT

D20. PAYMENT

- D20.1 Further to C12, effective January 1, 2007 the City may at its option pay the Contractor by direct deposit to the Contractor's banking institution.

WARRANTY

D21. WARRANTY

- D21.1 Notwithstanding C13.2, the warranty period shall begin on the date of Total Performance and shall expire one (1) year thereafter unless extended pursuant to C13.2.1 or C13.2.2, in which case it shall expire when provided for thereunder.
- D21.2 Notwithstanding C13.2 or D21.1, the Contract Administrator may permit the warranty period for a portion or portions of the Work to begin prior to the date of Total Performance if:
- (a) a portion of the Work cannot be completed because of unseasonable weather or other conditions reasonably beyond the control of the Contractor but that portion does not prevent the balance of the Work from being put to its intended use.
- D21.2.1 In such case, the date specified by the Contract Administrator for the warranty period to begin shall be substituted for the date specified in C13.2 for the warranty period to begin.

D22. SITE RESTORATION

- D22.1 Total Performance of the Work shall not be attained until the Contractor has cleaned up the Site and has removed all tools, equipment, waste, debris and surplus foundation earth to the satisfaction of the Contract Administrator. Unless otherwise specified, and as a condition of Total Performance the Contractor shall restore all areas of the Site beyond the established limit of Work, which have been disturbed by the Contractor's operations to as good as or better than the original condition to the satisfaction of the Contract Administrator. The Contractor shall pay all costs associated with this Work.

FORM J: SUBCONTRACTOR LIST
(See D9)

HESPELER, MILDRED AND AVACO SNOWDON PARKS PLAY EQUIPMENT

1. Portion of Work: _____			
Subcontractor: _____			
(Name)			

(Address)			
Qualifications:			
<u>Year</u>	<u>Description of Past Project</u>	<u>For Whom Work Was Performed</u>	<u>Value</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
2. Portion of Work: _____			
Subcontractor: _____			
(Name)			

(Address)			
Qualifications:			
<u>Year</u>	<u>Description of Past Project</u>	<u>For Whom Work Was Performed</u>	<u>Value</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
3. Portion of Work: _____			
Subcontractor: _____			
(Name)			

(Address)			
Qualifications:			
<u>Year</u>	<u>Description of Past Project</u>	<u>For Whom Work Was Performed</u>	<u>Value</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PART E - SPECIFICATIONS

GENERAL

E1. APPLICABLE SPECIFICATIONS AND DRAWINGS

- E1.1 These Specifications shall apply to the Work.
- E1.2 *The City of Winnipeg Standard Construction Specifications* in its entirety, whether or not specifically listed on Form B: Prices, shall apply to the Work.
- E1.2.1 *The City of Winnipeg Standard Construction Specifications* is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- E1.2.2 The version in effect three (3) Business Days before the Submission Deadline shall apply.
- E1.2.3 Further to C2.4(d), Specifications included in the Bid Opportunity shall govern over *The City of Winnipeg Standard Construction Specifications*.
- E1.3 The following are applicable to the Work:

<u>Drawing No.</u>	<u>Drawing Name/Title</u>
L-1	Context Plans
L-2	Hespeler Park
L-3	Mildred Park
L-4	Avaco Snowdon Park

- E1.4 Above Drawings are available on request in AutoCAD .dwg format or Vectorworks format from the Contract Administrator.

PLAY EQUIPMENT

E2. GENERAL COMMENTS

- E2.1 This specification shall cover the supply and installation of the Play Equipment as listed below and specified herein.
- E2.2 The Contractor shall furnish all labour, materials, equipment and services necessary to complete the Work according to the drawings and specifications.
- E2.3 The Contractor shall obtain all approvals including the requisite Development Permit.
- E2.4 Play Equipment to include:
- (a) Hespeler Park Play area
 - (i) One (1) Accessible Playstructure that is connected by ramp to the 0.73m high Entrance Platform;
 - (A) The Play Structure must be divided into two areas, one of which is composed of Junior Play Components, designed for children ages 2-5, and the other of Senior Play Components, designed for children ages 5-12;
 - (B) Minimum one (1) slide for each age group (Metal preferred);
 - (C) Area(s) under Structure for creative/imaginative play;
 - (D) To include other Play Components as budget and space allows;
 - (ii) Climbing Structure (climbing wall, rock climbing structure, net structure, or similar), attached to Structure or as an Independent Component, to be included within Senior Play Component area;
 - (iii) Independent Play Panels of various types enabling different play experiences.
 - (iv) Division of play space:

- (A) Junior Play Area is to comprise approximately 30% of the Play Area. Included within this space is a portion of the Accessible Playstructure, with Play Components designed for ages 2-5;
 - (B) Senior Play Area is to comprise approximately 70% of the Play Area. Included within this space is the remainder of the Accessible Playstructure, with Play Components designed for ages 5-12, and the Climbing Structure;
 - (C) Independent Play Panels are to be located along the edge of the Entrance Platform, as well as within Play Area (if budget allows).
- (b) Mildred Park Junior Play area:
- (i) One Junior playstructure containing:
 - (i) Minimum 2 Climbers;
 - (ii) Minimum 1 slides (metal);
 - (iii) Area(s) under/at the base of the Structure for creative/imaginative play;
 - (iv) Play Panels of various types enabling different play experiences;
 - (ii) To include other Play Components as budget and space allows.
- (c) Avaco Snowdon Park play area:
- (i) One senior playstructure containing:
 - (i) Minimum 2 Climbers;
 - (ii) Minimum 2 slides at least one metal;
 - (iii) Area(s) under/at the base of the Structure for creative/imaginative play;
 - (iv) Play Panels of various types enabling different play experiences;
 - (ii) To include other Play Components as budget and space allows;
 - (iii) Independent Play Components as budget will allow.

E2.5 If colour is a feature of posts, top caps and panels, the Contract Administrator shall have the ability to modify specified colours from the proposed design after Contract Award. If the price of the equipment in the Bid Submission is subject to the colours of the proposed design, this must be indicated in the Bid Submission.

E2.6 Components which are unacceptable are the following:

- (a) Wooden structures;
- (b) Tube (enclosed) slides and enclosed crawl tubes;
- (c) Play panels with many small moving parts;
- (d) Cable rides;
- (e) Sand diggers;
- (f) Merry-go-rounds;
- (g) Tire Swings;
- (h) Talk tubes;
- (i) Roof components;
- (j) Binoculars / telescopes;
- (k) Barrel rollers; and
- (l) Large number of plastic components.

E3. PLAYSTRUCTURES

E3.1 General Description

E3.1.1 This specification shall cover the supply and installation of one or more Playstructures as specified herein.

- E3.1.2 Play equipment shall be installed in the play area as shown on the attached Drawings. The play equipment and their safety zones must fit into the proposed play areas as shown on Drawings.
- E3.2 Materials
- E3.2.1 Posts / Caps
- (a) All posts shall be a minimum 5" O.D. round or 4" square tubing.
 - (b) 3.5 " O.D. round or 3.0" square tubing will be permitted in circumstances where a multi-deck structure has decks of varied heights which are all under 4', or for structures with 2 decks or less.
 - (c) All posts shall be fabricated from either aluminum (0.125" min. wall thickness) or galvanized steel (0.120" min. wall thickness) tubing. All fabrication cuts, drill holes and weld joints shall be sprayed with a corrosion resistant coating. The bottom end of the posts is to be sealed with a moisture barrier.
 - (d) Top caps shall be made of steel construction and shall be factory installed and secured in place with tamper proof, self-sealing rivets. Plastic top caps will be accepted if made of solid construction (hollow caps not accepted).
 - (e) If painted colour is a feature of posts and top caps, it shall be a baked-on polyester powder coating. The powder coating finish shall meet or exceed ASTM standards for hardness, adhesion, impact and salt spray resistance.
- E3.2.2 Decks (if applicable)
- (a) All decks shall be manufactured from vinyl-coated perforated steel or a steel core composite. Deck heights may vary to a maximum height of 6'.
- E3.2.3 Clamping System
- (a) All deck, rail and play component clamping systems shall be fabricated from zinc plated, galvanized steel, stainless steel or aluminum. Tamper proof, corrosion resistant fasteners shall be used to retain clamping systems.
- E3.2.4 Handrails, Safety Rails and Handloops (if applicable)
- (a) All handrails, safety rails and handloops shall be fabricated using a minimum of 15/16" (24mm) O.D. with a .120" wall thickness steel tubing. After all fabrication activities have occurred including end cuts, drill holes, bends and weld joints, all components shall be hot dipped galvanized.
 - (b) Smooth all cut edges and weld joints prior to hot dip galvanizing and ensure that all tubing is free from burrs, cracks, defects and other imperfections.
- E3.2.5 Hardware
- (a) All fasteners shall be socketed and tamper proof in design, and either carbon steel plated with zinc/nickel and iridescent chromate finish or stainless steel.
 - (b) All necessary hardware shall be provided.
- E3.2.6 Poly Components
- (a) Poly components such as slides and hoods shall be fabricated from U.V. stabilized, rotationally molded linear low-density polyethylene.
 - (b) Poly components such as play panels shall be fabricated from compression molded solid colour, U.V. stabilized, high-density polyethylene.
- E3.2.7 Slides (if applicable)
- (a) Stainless steel is preferred for slide beds, although a plastic slide may be used if there is a stainless steel slide also on the Site. North or east orientation preferred.
- E3.2.8 Each playstructure shall have kick plates and hand loops as required to meet the most recent Canadian Standards Association Standards.
- E3.3 Installation

- E3.3.1 Play equipment shall be installed as per manufacturer's specifications and in accordance with the most recent Canadian Standards Association Standards.
- E3.3.2 All posts and other vertical items shall be plumb and true to vertical, if so designed.
- E3.3.3 All decks shall be level, if so designed.
- E3.4 Method of Measurement and Basis of Payment
- E3.4.1 Method of Measurement shall be as follows:
- (a) Playstructures will comprise only part of the overall Play Equipment, measured on a lump sum basis:
 - (i) Item 1 "Supply and Install Accessible Playstructure", Item 4 "Supply and Install Junior Play Structure / components" and Item 6 "Supply and Install Senior Playstructure" on Form B: Prices. This shall include the play structure as well as all play components attached to, or functionally linked to, the structure, but not including Independent Components located within the Play Area.
- E3.4.2 Basis of Payment shall be as follows:
- (a) Playstructures will be paid for at the Contract Unit Prices. The amount to be paid for shall be the total number of units, as indicated on Form B: Prices. This price shall be full payment for supplying all labour, equipment and materials, and performing all operations herein described and all other items incidental to the Work and as accepted by the Contract Administrator.

E4. INDEPENDENT COMPONENTS

E4.1 General Description

- E4.1.1 The Contractor shall furnish all labour, materials, equipment and services necessary to complete the Work according to the specifications.
- E4.1.2 This specification shall cover the supply and installation of Independent Components as specified herein.
- E4.1.3 Independent Components shall be installed as per the proposed design, as the proposed budget will allow.
- E4.1.4 Independent Components shall be installed in the available areas as shown on the Drawings. The Components and their safety zones must fit into the proposed play area.

E4.2 Materials

- E4.2.1 All materials shall be structurally sound and suitable for safe play. Durability shall be ensured on all parts and materials.
- E4.2.2 There shall be a minimum (or no) amount of hollow plastic components. Solid plastic is acceptable.
- E4.2.3 There shall be a minimum amount of solid elements which limit visibility through the Site.
- E4.2.4 Fasteners
- (a) All hardware shall be tamper-proof in design and requiring special tools. It shall be either carbon steel plated with zinc/nickel and iridescent chromate finish or stainless steel. All necessary hardware and tools shall be provided.
- E4.2.5 Finishes
- (a) Finishes shall meet or exceed ASTM standards for hardness, adhesion, impact and salt spray resistance. All fabrication cuts, drill holes and weld joints shall be sprayed with a corrosion resistant coating.
- E4.2.6 Slides

- (a) If an independent slide is proposed, stainless steel is preferred. If other slides are proposed on the Site one may be plastic. North or east orientation preferred. If independent slide over 4' high is proposed, support posts must be minimum 5"O.D.
- (b) Tube (enclosed) slides and plastic spiral slides will not be accepted.

E4.3 Method of Measurement and Basis of Payment

E4.3.1 Method of Measurement shall be as follows:

- (a) Independent Components located within the Play Area, not including those attached to or functionally linked to the play structure, will be incorporated into the lump sum cost for Item 2 "Supply and install independent play components" and Item 7 "Supply and install independent play components" on Form B: Prices.

E4.3.2 Basis of Payment shall be as follows:

- (a) Independent Components, if proposed, that are located within the Play Area shall be paid for at the Contract Unit Price. The amount to be paid for shall be the total number of units, as indicated on Form B: Prices. This price shall be full payment for supplying all labour, equipment and materials, and performing all operations herein described and all other items incidental to the Work and as accepted by the Contract Administrator.

E5. FOUNDATIONS

E5.1 General Description

- E5.1.1 All playground equipment posts, bases and anchors are to be set in concrete footings or piles to ensure stability and prevent frost heaving. The current Standard Construction Specifications of the City of Winnipeg, CW 2160 - latest revision - Concrete to be used in Underground Works, is to be utilized in the installation of the concrete works for all below ground components.

E5.2 Materials

E5.2.1 The specific concrete requirements shall be:

- (a) Sulfate resistant, Type 50 Cement;
- (b) 28 day compressive strength of 30 Mpa;
- (c) maximum aggregate size of 20mm, nominal;
- (d) slump 80 +/- 20mm;
- (e) maximum water/cement ratio 0.49.

E5.3 Installation

- E5.3.1 All posts and supports shall be centred in the concrete footing such that there is a complete collar of concrete around each post and support. Where posts are not perfectly centred there should be a minimum of 2" concrete at any point around the post.
- E5.3.2 All concrete footings for play equipment shall be a minimum of 3' depth, or in accordance with Manufacturer's specifications, whichever is greater.

E5.4 Method of Measurement and Basis of Payment

E5.4.1 Method of Measurement shall be as follows:

- (a) Foundations shall be incidental to the measurement of Playstructures and Independent Components listed above and as shown on Form B: Prices.

E5.4.2 Basis of Payment shall be as follows:

- (a) No separate payment shall be made for play equipment foundations.

E6. MAINTENANCE KITS

- E6.1 All play equipment shall include the supply of maintenance kits. Maintenance kits shall include maintenance manuals, complete manufacturer's parts lists, touch-up paint, PVC repair paint, 10% extra of each bolt, washer and any other hardware utilized on the play equipment, and all special tools necessary for assembly and maintenance.
- E6.2 There shall be no payment for the maintenance kits.

SITE DEVELOPMENT

E7. PROTECTIVE SURFACING

E7.1 Description

- (a) This specification shall cover the supply and installation of protective surfacing within the play equipment area.

E7.2 Materials

- (a) Wood Fibre product shall be either Zeager Woodcarpet or Fibar FibarSystem 300 products or substitute in accordance with B6. It shall include wood fibre, filter cloth, subsurface drainage system and mats for bottom of slides, if applicable, and under swings.
- (b) Contacts:
- (i) Contact for Woodcarpet:
Zeagar Bros. Inc.
4000 East Harrisburg Pike ·
Middletown, PA 17057
USA
Ph: (1-888) 346-8524 or (717) 944-7481 ·
Fax (717) 944-7681
sales@zeager.com
 - (ii) Contact for FibarSystem 300:
The Fibar Group LLC
80 Business Park Drive, Suite 300
Armonk, NY 10504-1705
USA
Ph: (800) 342-2721
Fax: (914) 273-8659
info@FibarPlaygrounds.com
- (c) Loose Fill Rubber Surfacing shall be 16 – 6 mm nuggets, approved by the contract administrator.
- (i) Rubber surfacing shall be 100 % metal free and contain minimal nylon cord and no latex content;
 - (ii) Colour to be approved by the Contract Administrator;
 - (iii) Surfacing shall be IPEMA certified for use on Playgrounds.
- (d) Pea Gravel safety stone shall be 6.0 mm Playground Stone. Composition shall be Typical Birds Hill glacial till material, 100% clean river-washed granite. The Pea Gravel shall meet the following:
- (i) 100 % passing 10 mm;
 - (ii) 45 % passing 5 mm;
 - (iii) Up to 10 % passing 2.5 mm;
 - (iv) Up to 4% passing 1.25 mm;

- (v) 0 % passing 0.8 mm sieve.
- (e) Play Sand shall be natural washed sand of rounded particles, free of fines, clay, silt, stones or other debris and shall meet the following criteria:
 - (i) 100% passing 6.7 mm sieve;
 - (ii) 99.5% passing 4.75 mm sieve;
 - (iii) 97-100 % passing 2.36 mm sieve;
 - (iv) 70-90 % passing 1.18 mm sieve;
 - (v) 25-60% passing 600 um sieve;
 - (vi) 5-25% passing 300 um sieve;
 - (vii) 0-3 % passing 150 um sieve;
 - (viii) 0-1% passing 75 um sieve.

E7.3 Construction Methods

- (a) Protective surfacing shall be as indicated on the drawings.
- (b) Protective Surfacing shall be installed within the play area, as defined by the edging that will be installed by others, to the following minimum depths as determined by the maximum fall height of the play equipment and the fall height criteria as outlined in CSA Z614-07 or the following minimum depths, which ever determination is greater:
 - (i) Wood Fiber 300 mm;
 - (ii) Pea Gravel 300 mm;
 - (iii) Sand 300 mm;
 - (iv) Loose Fill Rubber 200 mm.
- (c) The installation of the surfacing shall be done immediately after the play equipment has been installed.
- (d) For manufactured products Installation of entire system, including fibre, filter cloth, subsurface drainage and mats shall be done according manufacturer's instructions. Adequate drainage within play equipment area must be ensured as per same.
- (e) Installation shall be done by equipment sized to suit the Work being done and the surfacing shall be spread by hand as necessary in the immediate vicinity of the play equipment so as not to damage same. The play equipment shall be swept clean to the satisfaction of the Contract Administrator after installation of the surfacing.

E7.4 Method of Measurement and Basis of Payment

- (a) Protective Surfacing will be measured on a square metre basis for and paid for at the unit prices on Form B: Prices. This price shall be full payment for supplying all labour, equipment and materials, and performing all operations herein described and all other items incidental to the Work and as accepted by the Contract Administrator.