



# 774-2019 ADDENDUM 1

## PROVISION OF PLANNING, CONFIGURING AND INSTALLING PALLET RACKS AND STATIC SHELVING

### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE TENDER**

ISSUED: August 19, 2019  
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**THIS ADDENDUM SHALL BE INCORPORATED INTO THE TENDER AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

Template Version: A20190115

**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Tender, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid non-responsive.**

### **PART D – SUPPLEMENTAL CONDITIONS**

- Add: **D15 DELIVERY**
- Add: D15.1 Goods shall be delivered within 40 Calendar Day(s) of the award of contract, f.o.b. destination, freight prepaid to:  
  
City of Winnipeg Records Centre, Door 23, 1450 Mountain Ave. Winnipeg, Manitoba.
- Add: D15.2 The Contractor shall confirm each delivery with the Contract Administrator or his/her designate, at least two (2) Business Days before delivery.
- Add: D15.3 Goods shall be delivered between 8:30 a.m. and 4:30 p.m. on Business Days.
- Add: D15.4 The Contractor shall off-load the Goods as directed at the delivery location.

### **PART E – SPECIFICATIONS**

- Replace E2.1 The Contractor shall plan, supply, configure, and install pallet racking, as well as dismantle and re-configure existing static shelving in the Elections storage area, to maximize storage capacity for election supplies at the Corporate Records Centre at Unit 5 - 1450 Mountain Avenue in accordance with the requirements specified in With Appendix A - Pallet & Static Shelving Option 1 R1.pdf
- Add: E2.2 The Contractor shall install 3 levels of pallet racking, according to configuration specifications in E2.3, E2.4, E2.5, E2.6, and Appendix A - Pallet & Static Shelving Option 1 R1.pdf
- Add: E2.3 Pallet racking shall accommodate pallet dimensions of 48"D x 40"W x 48"H, minimum weight capacity of 2500 lbs per pallet, and overall capacity shall be storage of 123 pallets.
- Add: E2.4 Pallet racking configuration shall be as follows:
  - a. Pallet racking shall be comprised of 3 areas identified for the installation:
    - i. Area 1 not to exceed 27' 3" in length and 22' in height.
    - ii. Area 2 not to exceed 36' 2" in length and 22' in height.

iii. Area 3 not to exceed 96' in length and 22' in height.

b. Pallet racking shall be installed at a single depth.

c. Pallet racking shall be comprised of 3 levels:

i. The First Level shall start at 96".

ii. The Second Level shall start at 147".

iii. The Third Level shall start at 198".

d. Pallet racking shall be installed minimum 3 inches from the nearest wall.

- Add: E2.5 Pallet racking shall be designed and installed according to the manufacturer's requirements or the requirements of a professional engineer, and in accordance with Manitoba's Guideline for Industrial Steel Storage Rack, and any other regulations pertaining to the construction and maintenance of the Work. During the Contract, the Contractor shall, upon request by the City, to provide written verification of Compliance.
- Add: E2.6 Existing static shelving units (41 units measuring 42"W x 30"D x 84"H each) shall be disassembled, moved, and reconfigured under the pallet racking (2 units side by side under each pallet rack unit) by the Contractor.
- Add: E2.7 The area where the shelving and pallets are to be installed will be cleared of all objects by City of Winnipeg employees.
- Add: E2.8 Contractor installation shall take place between 8:30am – 4:30pm. Monday through Friday, excluding statutory holidays.

## **APPENDICES**

Replace: 774-2019\_Appendix\_A\_-\_Pallet\_&\_Static\_Shelving\_Option\_1-R0 With **Appendix A - Pallet & Static Shelving Option 1 R1.pdf**

Delete: **Appendix\_B**