



THE CITY OF WINNIPEG
 Planning, Property and Development Department
 Zoning & Permits Branch

MAIN FLOOR
 FORT GARRY PLACE MALL
 UNIT 31 – 30 FORT ST.
 WINNIPEG, MB
 R3C 4X7
 PHONE: 986-5140
 FAX: 986-6347

Application for a HOME BASED-BUSINESS (Day Care)

New Home Based-Bus.

Amending existing Home Based-Bus.

DECLARATION:

That the information I have provided is true and correct to the best of my knowledge

Name of Applicant: _____

Operating Name: _____

Official Title: (please indicate) Proprietor Owner President

Premises for Home Based-Bus.: _____

Mailing Address: Street City Province Postal Code

same as above or Street or PO Box City Province Postal Code

Phone: Residence _____ Work / Cell _____ Fax _____

Property Owner: _____

Name Street City Province Postal Code

Application Fee

Category	Home Based-Business (1) or Occupancy Permit (2)	Conditional Use Application Fee	Conditional Use Application Fee (<i>Post-Use without approval</i>)
Minor Family Day Care Home Based-Business (8 or less children)	(1) \$158.00	n/a	n/a
Major Family Day Care Home Based-Business (9-12 children)	(2) To be determined	\$630.00 + \$31.50 GST = \$661.50	\$945.00 + \$47.25 GST = \$992.25

***** Please include cheque for the required amount payable to The City of Winnipeg *****

This is an application only – upon approval, a home occupation permit will be mailed to the applicant

Business Information

Business Start Date _____

Are employees (not residing at application address) attending the premises? YES NO If yes, how many? _____

Number and size of Business Identification Signage on the premise: _____

Please provide us with the number of children in your care (including your own), hours of operation and pick up and drop off:

 Applicant's Signature

 Date

Personal information is collected under the authority of The City of Winnipeg Charter Act, and is used for the administration and enforcement of *The City of Winnipeg Building By-law No. 4555/87*. This information will be disclosed publicly in accordance with the disclosure provisions of the Province of Manitoba - *Freedom of Information and Protection of Privacy Act*. If you have questions about the collection, use, or disclosure of your information, contact the Corporate FIPPA Coordinator: by mail to the City Clerk's Department, Administration Building, 510 Main Street, Winnipeg, MB, R3B 1B9; by telephone to 311; or by email to FIPPA@winnipeg.ca.