



UPDATED: Jan. 4, 2018

This is NOT a Permit

Alterations - Single/Two Family Dwelling\*
Permit Application Form

\*Also used for Non-Commercial Row House Buildings & Fireplace/Woodstove installations

LOCATION OF WORK: Street No. Street Name Unit No.

APPLICANT INFORMATION:(Please indicate the Applicant)

HOMEOWNER INFORMATION: Homeowner's Name, Address, Email, Phone.
CONTRACTOR INFORMATION: Company Name, Contact Person, Mailing Address, Email, Phone.

DESCRIPTION OF WORK:

Blank area for describing the work to be done.

REQUIRED DOCUMENTATION:

- 1 copy of the Owner Statement
1 copy of the Professional Designers Certificate for Housing
2 copies of Floor Plan(s) showing the following information:
2 copies of the Site Plan and Elevations
2 copies of Structural Plans are necessary when Structural work is being done.
2 copies of Engineered Structural Plans when the Structural work includes the following:

ADDITION ITEMS:

Estimated Value of Construction, Estimated Construction Start Date, Are smoke alarms being installed?, Are additional dwelling units being established?, Backwater Valve, Sump Pump, Are you installing a wood stove / fireplace (solid fuel burning appliance)?

Personal information is collected under the authority of The City of Winnipeg Charter Act, and is used for the administration and enforcement of The City of Winnipeg Building By-law No. 4555/87.

Please submit this completed form including all detailed plans to the Zoning & Permits Branch, Unit 31-30 Fort Street or Fax to 204-986-6347. For Fax submissions, in addition to plans, all questions and boxes must be completed.