

Application for a Taxi Licence

Application Date
(dd/mm/yy)

Current Taxicab Board Licence Number
(3-4 digits)

Applicant Information

Name

Last Name	
First Name	
Middle Name	

Home Address

City		Postal Code	

Phone

Home		Cell	
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Email

Driver's Licence

Dispatcher Information

Business Name

Address

City		Postal Code	

Phone

Vehicle Information

Standard Accessible

Licence Plate

Make **Model** **Year**

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Seating Capacity **Colour**

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VIN

Date of Safety Inspection

Are you the registered owner

Yes No

Equipment

Check the box next to all equipment that has been equipped in the vehicle

- | | |
|--|--|
| <input type="checkbox"/> Driver Safety Shield | <input type="checkbox"/> Operating In-Vehicle Camera |
| <input type="checkbox"/> Global Positioning System | <input type="checkbox"/> Emergency Strobe Light |
| <input type="checkbox"/> Certified Meter | <input type="checkbox"/> Exterior Light (Indicates when meter is in operation) |

Required Documentation

All applicants must provide copies of the following documents with the completed application form:

All Taxis

- Safety inspection certificates applicable to the vehicle under The Drivers and Vehicles Act, C.C.S.M. c. D104, within 30 days prior to the application for registration;
- Inspection certificates applicable to the taxi meter and video camera installed in the vehicle;
- Proof of Ownership (If the applicant is the owner) or a letterhead from the owner stating the applicant can purchase the permit on behalf of the owner;
- Manitoba Public Insurance registration and insurance documents indicating the vehicle is insured as a vehicle for hire.

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Accessible Taxis

In addition to the required documents above, copies of the following documents are required:

- Evidence that the vehicle is constructed and equipped to permit the loading, transportation and off-loading of individuals who use a wheelchair, or similar device which can accommodate a seated individual, and who cannot self-transfer.

Corporation (if applicable)

In addition to the documents required above, a corporation must provide the following:

- A copy of its incorporating documents;
- A Certificate of Status issued by the Companies Office;
- A list of the members of its board of directors;

Partnership (if applicable)

In addition to the documents required above, a partnership must provide the following:

- The names and addresses of each member of the partnership;
- The business name under which it operates and proof of the registration of its business name;

Definitions

“**accessible**” in respect of a vehicle, means a vehicle

- a) constructed and equipped to permit the loading, transportation and off-loading of individuals who use a wheelchair, or similar device which can accommodate a seated individual, and who cannot self-transfer; and
- b) driven by an individual who is physically capable of providing, and trained to provide in compliance with the requirements of this By-law, transportation services to individuals who use a wheelchair, or similar device which can accommodate a seated individual, and who cannot self-transfer;

“**accessible taxi**” means a vehicle for hire in respect of which an accessible taxi licence has been issued under this By-law;

“**accessible taxi driver’s licence**” means licence issued under this By-law which authorizes an individual to operate and to provide, or offer to provide, transportation services by way of an accessible taxi;

“**accessible taxi licence**” means a licence issued in respect of an accessible taxi;

“**disabled person**” means an individual with a physical, mental, intellectual or sensory disability, or a combination of these;

“**dispatch**” means the act of receiving a request for a transportation service or sending a vehicle for hire to a location for the purpose of providing or offering to provide a transportation service to a passenger and includes:

- a) receiving requests for transportation services from passengers by any medium, except street hails;
- b) directing a person driving a vehicle for hire to attend at the passenger’s location;
- c) operating any part of a platform that receives requests for transportation services from passengers and connects such requests to a person driving a vehicle for hire; and
- d) any other action that results in a vehicle for hire being sent to a passenger’s location for the purpose of providing the passenger with transportation services, regardless of whether transportation services are actually provided to the passenger;

“**dispatcher**” means a person who dispatches one or more vehicles for hire and who holds a dispatcher licence issued under this By-law;

“**dispatcher licence**” means a taxi dispatcher licence and a PTP dispatcher licence issued under this By-law;

“**GPS**” means any global positioning system;

“**Manitoba Public Insurance**” means the Manitoba Public Insurance Corporation continued by *The Manitoba Public Insurance Corporation Act*, C.C.S.M. c. P215;

“**owner**”, in respect of a vehicle, means the person who is registered with Manitoba Public Insurance as a registered owner of the vehicle and includes a lessee of a vehicle who is so registered;

“**passenger**” includes a prospective passenger;

“**person**” includes an individual, a partnership, and a corporation (including a cooperative);

“**Provincial driver’s licence**” means a driver’s licence issued under *The Drivers and Vehicles Act*, C.C.S.M. c. D104 that is applicable to the vehicle for hire being driven by the individual;

“**Provincial registration**” means a vehicle registration under *The Drivers and Vehicles Act*, C.C.S.M. c. D104;

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“**taxi**” means a vehicle for hire in respect of which a standard taxi licence or an accessible taxi licence has been issued;

“**taxi dispatcher**” means a person who holds a taxi dispatcher licence;

“**taxi dispatcher licence**” means a taxi dispatcher licence issued under this By-law which authorizes the licence holder to dispatch taxis;

“**valid**” in the context of a licence issued under this By-law means a licence that has not been revoked, cancelled or expired and is not suspended;

“**vehicle for hire**” means any vehicle in which transportation services are provided and includes, but is not limited to, the following:

- a) a taxi;
- b) an accessible taxi;
- c) a PTP vehicle;
- d) an accessible PTP vehicle; and
- e) a limousine.

Terms and Conditions

Qualifications for taxi licence

1. In order to qualify for a taxi licence, a vehicle must
 - a) have been issued a valid Provincial registration;
 - b) be insured with Manitoba Public Insurance as a vehicle for hire in an amount per occurrence which is determined by the City to be sufficient to adequately protect the City, its drivers, its owners and members of the public;
 - c) have been inspected and been issued inspection certificates applicable to that vehicle under The Drivers and Vehicles Act, C.C.S.M. c. D104, within 30 days prior to the application for registration;
 - d) be in good working order, meeting all road safety requirements;
 - e) allow for access and exits by passengers that are controlled by the passenger;
 - f) be registered with a licenced dispatcher; and
 - g) be equipped with the following equipment approved by the City:
 - i) a driver safety shield;
 - ii) an operating in-vehicle camera;
 - iii) a global positioning system;
 - iv) a strobe light affixed to the roof of the vehicle that can provide warning of an emergency situation;
 - v) a certified meter which measures time, distance or both;
 - vi) a light on the exterior of the vehicle that turns off when the meter is operating.
2. In order for an accessible taxi licence to be issued in respect of it, a vehicle need not meet the requirements set out in subclauses (g)(i) and (iv). However, it must meet the other requirements of subsection (1) and, in addition, be constructed and equipped to permit the loading, transportation and off-loading of individuals who use a wheelchair, or similar device which can accommodate a seated individual, and who cannot self-transfer.
3. The City may require that a vehicle and any required equipment be examined and certified as operating appropriately before a licence is issued in respect of the vehicle.
4. In order for a taxi licence to be issued in respect of a vehicle, the owner of the vehicle must complete forms and provide information reasonably required by the City.

Ownership of licence

5. The City may only issue a taxi licence in the name of the person who is registered with Manitoba Public Insurance as the owner of the vehicle in respect of which the taxi licence is being issued.
6. Before the City may issue or renew a taxi licence, the owner of the vehicle must
 - a) Pay the applicable fee;
 - b) Provide documentation and information reasonably required by the City to determine whether the vehicle's meets the vehicle requirements of a taxi set out in the By-law;
 - c) If required by the City, submit the vehicle to an inspection; and
 - d) Provide an address for service in the Province of Manitoba for service of all documents and notices related to this By-law.
7. If the owner of the taxi is a corporation, the applicant must provide current documentation indicating the corporation is in good standing or otherwise properly registered to carry on business in Manitoba.

Renewal

8. In order to be issued a renewal of a taxi licence, the licence holder

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- a) Must meet the requirements for an applicant for an initial licence;
- b) must provide information concerning any factual changes to information provided at the time of its application or most recent renewal; and
- c) Must not owe any outstanding fines or fees with respect to this By-law or any City parking by-law.

Existing transferable taxicab licences transferable

9. If the holder of a

- a) standard taxicab licence,
- b) accessible taxicab licence; or
- c) handicab van licence;

that was permitted to be transferred under The Taxicab Act, RSM 1987, c. T10, from one vehicle owner to another has been issued a licence; the licences issued may continue to be transferred, on condition that the person to whom the licence is being transferred is registered with Manitoba Public Insurance as the owner of the vehicle in respect of which the licence is being transferred and the vehicle and owner are otherwise eligible to be issued a taxi licence.

10. If the holder of a taxi licence that is permitted to be transferred is an individual and the owner dies, the taxi licence for that vehicle may be transferred by the executor or administrator of the owner's estate within one year of the owner's death. If it is not transferred within that time, the licence will be cancelled.

11. Taxi licences may be transferred from one vehicle to another vehicle on condition that the vehicle to which the licence is transferred is eligible for a taxi licence.

Convertibility of licences

12. The owner of a standard taxi licence may convert the licence to an accessible taxi licence so long as the vehicle in respect of which the accessible taxi licence is sought meets the requirements for an accessible taxi licence.

13. The owner of an accessible taxi licence may not convert the licence to a standard taxi licence.

Operating requirements and inspections of taxis

14. The owner of a taxi must ensure that it meets all applicable requirements at all times while it is offering or providing transportation services.

15. The owner of a taxi must ensure that notices of a size and containing language approved by the City are prominently displayed on or within the taxi in a way that is visible to all passengers concerning the operation of a camera in the taxi.

16. The owner of a taxi must ensure that it complies with all signage and markings requirements required by the City.

By signing below, the Applicant agrees that they have fully read and understood all terms and conditions outlined above and the Applicant accepts and agrees to be bound by the said terms and conditions in their entirety.

Applicant Signature

Date

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Consent for Collection and Use of Personal Information

I understand that by signing below, I am providing the City of Winnipeg with my explicit consent to collect, use and disclose the personal information provided within this application, and the information provided by third parties as described below, for the purposes of determining initial eligibility for a taxi licence and to monitor my ongoing eligibility to operate under this by-law.

I hereby authorize Manitoba Public Insurance to disclose to the City of Winnipeg all licence, accident, registration, and vehicle information necessary for the above purposes until such time as I notify Manitoba Public Insurance, in writing, to revoke this authorization.

Any personal information collected or obtained through third parties is done so under the authority of *The Freedom of Information and Protection of Privacy Act* (FIPPA) and the *Vehicles for Hire By-law*, and is protected by the Protection of Privacy provisions of FIPPA. This information will be used for the purposes stated above, and will not be used or disclosed for any other purposes, except as authorized by law. If you have any questions about the collection of this information, contact the Corporate Access and Privacy Officer by mail at City Clerk's Department, Administration Building, 510 Main Street, Winnipeg MB, R3B 1B9, or by telephone at 311.

Applicant Signature

Date

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Office Use Only

Approved by	Payment Method	License #
Name:	Signature:	